



PO Box 538, 534 Shaul Ave, Ottumwa, IA. 52501
PHONE: 641-682-8351

APPLICATION FOR NEW SERVICE

Please Print:

Date: _____/_____/_____

Owner's Name : _____

1st Contact Number: _____

Alternate Contact Number: _____

Email Address: _____

Mailing Address:

Service Address:

Is there another source of water, such as private well or pond at this address?
YES _____ NO _____ OTHER _____



PERMISSION TO USE CELL PHONE AND EMAIL FOR ALERTS ON WEBSITE: YES___ NO___
Pursuant with your cell phone carrier, some data charges may apply.

FOR OFFICE USE ONLY

MAP NUMBER: _____ SECTION NUMBER: _____ TOWNSHIP: _____

LOCATED: _____ OF ACCT#: _____ COUNTY: _____

Water main is on (same) (other) (neither) side of road Main Size _____

Was easement given? (yes) (no) (No easement required) If no, amount refused _____ft.

Water main extension required? (yes) (no) If yes, amount needed _____ft.

_____ \$ _____

Owner/Applicant Name

Amount Paid

Date

Type of Business:

X Ag (Type) _____ Commercial (Type) _____
On-Site Storage – Amount _____ Residential: New _____ Existing _____
Livestock & Number _____

Remarks:

Is there a Backflow Preventer on your incoming water line? Yes ___ No ___ Unknown ___
If “Yes” what model, size and serial number? _____
Date last tested: _____ (Provide copy of test results)

X Do you have/or will you have any of the following connected to the Rural Water Supply?

Yes	No		Yes	No	
()	()	Boiler for steam heat	()	()	Truck or Tank Water Filling Station
()	()	Boiler for hot water heat	()	()	Underground Lawn Sprinkler Systems
()	()	Cooling Towers	()	()	Water Cooled Equipment
()	()	Fire Suppression System	()	()	Livestock Watering Tank
()	()	Heat Pump	()	()	Private Well
()	()	Hose Aspirator(spraying chemicals)	()	()	In Floor Radiant Heat with Chemicals
()	()	Water Recycling Equipment	()	()	Water Storage Tank
()	()	Utility Yard Hydrant	()	()	Soap Injectors
()	()	Swimming Pool or Hot Tub	()	()	Feedlots/CAFO’s (Confined Animal Feeding Operations)
()	()	Dilution of fertilizers, pesticides, herbicides			
()	()	Pumps connected to plumbing			
	()	Pressure Booster	()	()	Ornamental Fountain
	()	Irrigation System	()	()	Boiler Circulator
	()	Other (please specify)			Sewage
()	()	Are chemicals used in the water?			

If “yes,” what chemicals? _____

List all other operating processes connected to the water piping _____

() () Dilution of fertilizers, pesticides, herbicides

X Signature _____
To my knowledge, the answers are true and correct.

Please print name _____ Signature _____

Phone Number _____ Date _____

I THE UNDERSIGNED DO UNDERSTAND AND AGREE:

A. That before a new service can be added to an existing system the system will first be reviewed by our engineer to ensure that an additional service can be added without taking away from the service of existing users. A DNR construction permit may be required and can take up to 90 days for application and processing.

B. The application fee will be forfeited if later I decide not to hook up to the system. The application expires 6 months after the date the application is made.

C. I will pay the membership/hookup fee and installation cost (including engineering fees, parts, equipment and labor) for water service to this property. A cost estimate will be provided with the approved application.

D. One check payable to the Association, in the amount of the membership/hookup fee and installation cost has to be held by this office before service can be installed and will be held until the work is completed.

E. This application may be void if another service has been installed (in this area) after testing or before this service has been installed.

F. If a line extension is needed the applicant will have to secure any easements needed.

G. If after actual cost of construction is figured; I agree to pay the balance over the deposited estimate amount or a refund will be made if the actual costs are less than the deposited estimated amount.

H. If no easement was granted for this property and the water main had to be constructed in the public right of way; I understand I will be charged in addition to all other fees, the \$1.00 per lineal foot no easement charge with a \$500 minimum for the frontage of this property.

I. I understand and agree that I will be guaranteed water service only if service is active or if a minimum monthly payment is maintained. The minimum payment will be based on the size of the service required based on information on this application.

J. Applications cannot be accepted for services in flood plains or important farm lands as identified on the environmental study maps on file at the office of WRWA.

X Application Fee \$ _____

X Signature _____

Federal Funds were used to finance the Wapello Rural Water Association, Inc., water and wastewater systems. To comply with the funding requirements, the following information must be provided and on file.

IMPORTANT NOTICE

In order to meet the requirements of the federal register Vol 62 No. 210, Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity, all application forms for Rural Development financed programs must include below the signature and date block the following disclosure statements:

“The following information is requested by the Federal Government in order to monitor compliance with Federal Laws prohibiting discrimination against applicants seeking to participate in the program. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, we are required to note the race/nation origin of the individual applicants on the basis of visual observation or surname.”

 Applicant Signature _____

Date _____

Ethnicity:

Hispanic or Latino ____

Not Hispanic or Latino ____



Race: (Mark one or more)

White ____ Black or African American _____

American Indian/Alaska Native ____ Asian _____

Native Hawaiian or Other Pacific Islander _____

Gender:

Male _____

Female _____

METER PIT LOCATION & CONNECTION POLICY

The meter pit and metering equipment shall be located in the yard, just inside the property line. The pit shall not be located in the public ROW, locked, restricted, drainage or traveled areas.

The meter pit and metering equipment shall be located at or near the entrance of the private drive to the public road at the property to be served. The member shall provide a protected location for the pit. The pit shall be located in a non-restricted location and shall not be located in fields, timber, pastures or feed lots.

WRWA will work with the member in picking the location of the meter pit but WRWA shall have final jurisdiction in any question of location.

The service line from the connection point outside the meter pit to the point(s) of service shall be the responsibility of the member to install and maintain.

It shall be the responsibility of the member to protect the meter pit and metering equipment. If the meter pit and or the metering equipment have to be repaired or relocated as a result of the member's activity, the member will be responsible for the associated cost of the repairs or relocation. The connection point will be about 4 feet outside the meter pit.

CROSS CONNECTIONS:

A copy of Policy #021016 – Wapello Rural Water Association, Inc. Cross Connection Policy is included for your information.

SERVICE TURN ON: WRWA will not install a meter at the time of pit installation. When your service piping is installed and you are ready to use water telephone WRWA at (641)682-8351. The service department will inspect for cross connection/ service line installation and if acceptable will install a meter and turn water on. **We require a 72-hour notice for cross connection check/ meter installation/turn on.**

Only authorized personnel will be allowed to enter your meter pit at any time. The member shall not make any connections or modifications inside the meter pit.

I have received a copy of Policy #021016 –Wapello Rural Water Association, Inc. Cross Connection General Policy. I have read and do understand said policy.

X _____
Applicant/Member

X _____
Date

POLICY #021016

WAPELLO RURAL WATER ASSOCIATION, INC. CROSS CONNECTION GENERAL POLICY

The purpose of this policy is to protect the public water system from contamination. To promote the elimination, containment, isolation, or control of cross-connection between the public water supply system and non-potable water systems, plumbing fixtures, and industrial process systems or other systems which introduce or may introduce contaminants into the public water system or the consumer's water system. To provide for the maintenance of a continuing program of cross-connection control which will prevent the contamination of the public water supply system.

This ordinance shall apply to all consumers' water systems. The Association may also require cross-connection control devices at the service connections of other permitted public water supply systems served by the Association.

This policy will be reasonably interpreted by the Association. It is the intent of the Association to recognize the varying degrees of hazard and to apply the principle that the degree of protection shall be commensurate with the degree of hazard.

If, in the judgement of the Association or its authorized representative, cross-connection protection is required through either piping modification or installation of an approved backflow prevention device, due notice shall be given to the consumer. The consumer shall immediately comply by providing the required protection at his own expense. Failure, refusal or inability on the part of the consumer to provide such protection shall constitute grounds for the discontinuation of water service to the premises until such protection has been provided.

Cross-Connections Prohibited

No water service connection shall be installed or maintained to any premises where actual or potential cross-connections to the public water supply system may exist unless such actual or potential cross-connections are abated or controlled to the satisfaction of the Association or its representative. Customers shall notify the association of plumbing changes after initial connection of new service or customer will hold liability for any issues resulting from changes.

No connection shall be installed or maintained whereby an auxiliary water supply may enter a public water supply system.

If plumbing is changed, WRWA needs to be notified of such changes to check for potential cross-connections or the customer will be liable.

Where Protection Is Required

An approved backflow prevention device shall be installed on each service line to a consumer's water system serving premises where, in the judgment of the Association or its authorized representative, actual or potential cross-connections exist. The type and degree of protection required shall be commensurate with the degree of hazard and/or type of contamination that may enter the public water supply system.

An approved air gap separation or reduced pressure principal backflow prevention device shall be installed at the service connection or within any premises where, in the judgment of the Association or its authorized representative, the nature and extent of the activities on the premises, or the materials used in connection with the activities, or materials stored on the premises, would present a health hazard or contamination of the public water supply system from a cross-connection.

The following types of facilities fall into one or more of the categories or premises where an approved air gap separation or reduced pressure principal backflow prevention device may be required by the Association or its authorized representative to protect the public water supply and must be installed at these facilities unless all hazardous or potentially hazardous conditions have been eliminated or corrected by other methods to the satisfaction of the Association or its authorized representative:

1. Agricultural chemical facilities
2. Auxiliary water systems, wells and ponds
3. Boilers
4. Bulk water loading facilities
5. Car washing facilities
6. Chemical manufacturing, processing, compounding or treatment plants
7. Chill water systems
8. Cooling towers
9. Feedlots/CAFO's (Confined Animal Feeding Operations)
10. Fire Protection systems
11. Hazardous waste storage and disposal sites
12. Hospitals, mortuaries, clinics or others as discovered by sanitary surveys
13. Irrigation and sprinkler systems
14. Laundries and dry cleaning
15. Meat processing facilities
16. Metal manufacturing, cleaning, processing and fabricating plants
17. Oil and gas production, refining, storage or transmission properties
18. Planting plants
19. Power plants
20. Research and analytical laboratories
21. Sewage and storm drainage facilities pumping stations and treatment plants
22. Veterinary clinics

May include but not exclusive of the above listed items.

Installation

Any backflow prevention device required by this ordinance shall be of a model or construction approved by the Association or its authorized representative.

Backflow prevention devices required by this policy shall be installed at a location and in a manner approved by the Association or its authorized agent. All devices shall be installed at the expense of the consumer, unless the Association or its authorized representative agrees otherwise.

Backflow prevention devices installed at the service connection shall be located on the consumer's side of the water meter, as close to the meter as is reasonably practical with a minimum of 10 feet, and prior to any other connection. Backflow prevention devices shall be conveniently accessible for maintenance and testing, protected from freezing and where no part of the device will be submerged or subject to flooding by any fluid. All devices shall be installed according to the manufacturer's recommendations. Annual testing of the device to be done by a state certified backflow prevention technician with results sent directly to Wapello Rural Water. There shall be no cross-connection between the meter pit and the backflow prevention device.

Inspection & Maintenance

Air gap separations shall be inspected at the time of installation. Commercial and high-risk facilities will be inspected on a yearly basis.

Reduced pressure principal backflow prevention devices shall be inspected and tested at the time of installation and at least every twelve months thereafter. They shall be dismantled, inspected internally, cleaned, and repaired whenever needed; at least every five years. Inspections, tests and overhauls of backflow prevention devices shall be made at the expense of the consumer and shall be performed by a state certified tester.

Whenever backflow prevention devices required by this policy are found to be defective, they shall be repaired or replaced without delay at the expense of the consumer.

The consumer must maintain a complete record of each backflow prevention device from purchase to retirement. This shall include a comprehensive listing that includes a record of all inspections, tests and repairs. All records of inspections, tests and overhauls shall be provided within 30 days to the Association or its authorized representative.

All backflow prevention devices shall have a tag showing the date of the last inspection, test, overhaul or other maintenance.

Backflow prevention devices shall not be bypassed, made inoperative, removed or otherwise made ineffective without specific authorization by the Association or its authorized representative.

Violation and Penalties

The Association or its authorized representative shall deny or discontinue the water service to any premises or any consumer wherein any backflow prevention device required by this policy is not installed, tested and maintained in a manner acceptable to the Association or its authorized representative, or if it is found that the backflow prevention device has been removed or bypassed, or if an unprotected cross-connection exists. **Violators will be given a written notice of 90 days to become compliant with policy. At the end of ninety days, if still in violation, water service will be discontinued. If contamination of the public supply is occurring water service will be discontinued immediately.**

Water service to such premises shall not be restored until the consumer is in compliance with this cross-connection ordinance to the satisfaction of the Association or its authorized representative. **A reconnection fee of \$100 will be assessed at that time.**

Devices

The following devices are recognized for cross-connection control and backflow prevention by the Association and are published as part of this policy.

Air Gap: Gap must be two x's pipe diameter (no less than one inch measured vertically). Must be inspected at time of installation. Annually for commercial and high-risk facilities. This method is satisfactory for any material. An air gap is the control method of choice.

Reduced Pressure Principal Backflow Preventer: Contains two specifically designed, soft-seated, independently acting check valves with a reduced pressure zone (with relief valve) between the two checks. Shut-off valves before and after device. Satisfactory for most toxic materials. Significant pressure loss (10 psi or more). Must be tested and inspected annually. Repaired as necessary.

Pressure Vacuum Breaker: Must be installed a minimum of 12 inches above highest point of usage. No back pressure, only back siphonage. Can operate under constant pressure. Shut-off valve can be located beyond the vacuum breaker. Must be inspected and tested annually. Repaired as necessary.

Atmospheric Vacuum Breaker: Must be installed a minimum of 6 inches above the highest point of usage. No back pressure, only back siphonage. Not for use under constant pressure. Shut-off valve must be located ahead of vacuum breaker. Must be inspected annually and repaired as necessary.

Approved: Wapello Rural Water Association Board of Directors, February 10th, 2016.